



R. Rex Parris Mayor  
Marvin E. Crist Vice Mayor  
Ken Mann Council Member  
Angela E. Underwood-Jacobs Council Member  
Raj Malhi Council Member  
Mark V. Bozigian City Manager

July 13, 2016

**ADOPTED**

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

37 August 9, 2016

Mr. Patrick Ogawa, Acting Executive Officer  
Board of Supervisors  
Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 383  
Los Angeles, CA 90012

LORI GLASGOW  
EXECUTIVE OFFICER

Dear Mr. Ogawa,

Enclosed is a certified copy of the City of Lancaster's adopted Ordinance pertaining to the Special All Mail Ballot Municipal Election to be held Tuesday, October 11, 2016. The Resolutions regarding this Election were sent to you last week.

If you have any questions, please feel free to contact me at (661) 723-6020.

Sincerely,

Britt Avrit, CMC  
City Clerk  
City of Lancaster

ORDINANCE NO. 1014

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, AUTHORIZING A SPECIAL ALL MAIL BALLOT ELECTION TO BE CONDUCTED ON OCTOBER 11, 2016, AND ESTABLISHING PROCEDURES, RULES AND REGULATIONS THEREFOR

WHEREAS, a city charter may provide that the city governed thereunder is authorized to make and enforce all ordinances and regulations in respect to municipal affairs and may provide for, among other things, the conduct of city elections (Cal. Const. art. XI, § 5(a), (b).); and

WHEREAS, Section 102 of the City of Lancaster (the "City") Charter provides that the City may "adopt ordinances establishing procedures, rules or regulations concerning City of Lancaster elections and public officials including but not limited to, the qualifications and compensation of elected officials the method, time and requirements to hold elections, to fill vacant offices and for voting my mail"; and

WHEREAS, Section 102 of the City's Charter also provides that "[u]nless in conflict with ordinances adopted by the City, state law regarding elections shall apply"; and

WHEREAS, notwithstanding those provisions of state law that establish dates for conducting a special all-mail ballot election, the City desires to authorize a Special All Mail Ballot Election be conducted on October 11, 2016.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA DOES ORDAIN AS FOLLOWS:

SECTION 1. In addition to the other dates authorized by state law, the City of Lancaster (the "City") may conduct a Special All Mail Ballot Election on October 11, 2016, if and to the extent the City Council adopts a resolution calling for such election.

SECTION 2. If and to the extent a Special All Mail Ballot Election is called as authorized by Section 1 of this Ordinance, such election shall be conducted pursuant to the rules, procedures and regulations established by state law, including, without limitation, the mail ballot provisions of the Elections Code (Cal. Elect. Code § 4000 *et seq.*); provided, however, that in the event of any conflict or inconsistency between the state law and provisions of this Ordinance, this Ordinance shall control.

SECTION 3. Pursuant to Section 36937 of the Government Code, this ordinance shall take effect immediately.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

I, Britt Avrit, CMC, City Clerk of the City of Lancaster, do hereby certify that the foregoing ordinance was regularly introduced and placed upon its first reading on the 6<sup>th</sup> day of July, 2016, and placed upon its second reading and adoption at a regular meeting of the City Council on the 12<sup>th</sup> day of July, 2016, by the following vote:

AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist

NOES: None

ABSTAIN: None

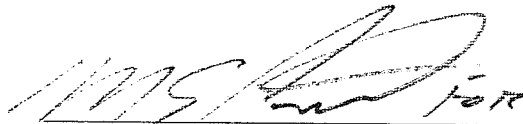
ABSENT: Mayor Parris

ATTEST:

APPROVED:



BRITT AVRIT, CMC  
City Clerk  
City of Lancaster



R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA                    }  
COUNTY OF LOS ANGELES            }ss  
CITY OF LANCASTER                    }

CERTIFICATION OF ORDINANCE  
CITY COUNCIL

I, Britt Avrit City Clerk City of  
Lancaster, California, do hereby certify that this is a true and correct copy of the original  
Ordinance No. 1014, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this 13th  
day of July, 2016.

(seal)



RESOLUTION NO. 16-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A SPECIAL ALL MAIL BALLOT MUNICIPAL ELECTION TO BE HELD TUESDAY, OCTOBER 11, 2016

WHEREAS, A Special All Mail Ballot Municipal Election is to be held in the City of Lancaster, California, on October 11, 2016; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of Lancaster.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of § 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County to permit the County Election Department to prepare and furnish the following for use in conducting the election:

1. A listing of county precincts with number of registered voters in each, so city may consolidate election precincts into city voting precincts, and maps of the voting precincts;
2. The voter record of the names and address of all eligible registered voters in the City in order that the City's consultant may:
  - a. Produce labels for vote-by-mail voters;
  - b. Produce labels for sample ballot pamphlets;
  - c. Print Rosters of Voters and Street Indexes;
3. Voter signature verification services as needed;
4. Make available to the City, election equipment and assistance as needed according to state law.

SECTION 2. That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

SECTION 3. That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this Resolution.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

SECTION 5. That this Resolution shall take effect immediately upon adoption of Ordinance No. 1014; in the event Ordinance No. 1014 is not adopted, this Resolution shall be of no force or effect.

PASSED, APPROVED and ADOPTED this 6<sup>th</sup> day of July, 2016, by the following vote:

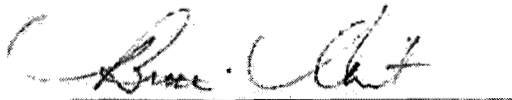
AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist,  
Mayor Parris

NOES: None

ABSTAIN: None


ABSENT: None

ATTEST:



BRITT AVRIT, CMC  
City Clerk  
City of Lancaster

APPROVED:



R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss  
CITY OF LANCASTER )

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, Britt Avrit, City Clerk, City of Lancaster, CA, do hereby certify that this is a true and correct copy of the original Resolution No. 16-40, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this 7th, day of July, 2016.

(seal)



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RESOLUTION NO. 16-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, CALLING FOR THE HOLDING OF A SPECIAL ALL MAIL BALLOT MUNICIPAL ELECTION TO BE HELD ON TUESDAY, OCTOBER 11, 2016, FOR THE SUBMISSION TO THE QUALIFIED VOTERS A PROPOSED MEASURE

WHEREAS, the City Council of the City of Lancaster, California desires to submit to the voters at a Special All Mail Ballot Municipal Election a proposed measure relating to a special parcel tax to fund law enforcement and emergency shelter, housing, supportive services and certain other incidental services for homeless individuals and families; and

WHEREAS, the City Council is authorized and directed by statute to submit the proposed measure to the voters;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That there is called and ordered to be held in the City of Lancaster, California on Tuesday, October 11, 2016, a Special Municipal Election conducted by all mail ballot for the purpose of submitting the following proposed measure:

|  |     |
|--|-----|
| Measure A – THE SAFE AND COMPASSIONATE COMMUNITY ACT - To protect the public's health, safety, and general welfare by providing additional law enforcement protection and services such as shelter, counseling, and support services for the homeless community, shall the ordinance imposing an annual special parcel tax of (i) \$36 per unit upon developed residential parcels, (ii) \$144 per acre or portion thereof (not to exceed \$1,000 per parcel) on other developed parcels, and (iii) \$183.60 per parcel upon undeveloped parcels, which will be subject to a 50% discount for parcels owned by senior citizens, which will raise \$3,958,234.00 annually for a term of 20 years, be adopted? | YES |
|  | NO  |

SECTION 2. That the text of the measure submitted to the voters is attached as Exhibit A.

SECTION 3. That the vote requirement for the measure to pass is 2/3 of the votes cast.

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SECTION 4. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 5. That the City Clerk is authorized, instructed, and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election by all mail ballot.

SECTION 6. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 7. That pursuant to the City of Lancaster Municipal Code, and other applicable provisions of the City Charter and ordinances of the City of Lancaster, said Special Election shall be conducted by all mail ballot, and shall be conducted pursuant to Chapter 2 of Division 4 (commencing with Section 4100) of the California Elections Code only insofar as required by law, and only where not inconsistent with the Charter and ordinances of the City of Lancaster.

SECTION 8. Ballots cast in this Special Election shall be returned to the office of the City Clerk or a designated Ballot Drop-off Center no later than 8 p.m. on Election Day in order to be counted. Ballots that are postmarked on Election Day and received no later than 3 days following the day of the election will also be counted.

SECTION 9. That pursuant to Elections Code § 12310, a stipend for services for the persons named as ballot drop off center workers is fixed at \$100.

SECTION 10. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 11. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

SECTION 12. That this Resolution shall take effect immediately upon adoption of Ordinance No. 1014; in the event Ordinance No. 1014 is not adopted, this Resolution shall be of no force or effect.

PASSED, APPROVED and ADOPTED this 6<sup>th</sup> day of July, 2016, by the following vote:


AYES: Council Members Malhi, Mann, Underwood-Jacobs, Vice Mayor Crist,  
Mayor Parris

NOES: None


ABSTAIN: None

ABSENT: None

ATTEST:

  
BRITT AVRIT, CMC  
City Clerk  
City of Lancaster

APPROVED:

  
R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss  
CITY OF LANCASTER )

CERTIFICATION OF RESOLUTION  
CITY COUNCIL

I, Britt Avrit, City Clerk, City of Lancaster, CA. do  
hereby certify that this is a true and correct copy of the original Resolution No. 16-39, for which  
the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this 7<sup>th</sup>,  
day of July, 2016.

(seal)

  
\_\_\_\_\_



**ATTACHMENT A**

**ORDINANCE NO.**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LANCASTER, CALIFORNIA, ESTABLISHING A SPECIAL PARCEL TAX TO FUND LAW ENFORCEMENT AND EMERGENCY SHELTER, HOUSING, SUPPORTIVE SERVICES AND CERTAIN OTHER INCIDENTAL SERVICES FOR HOMELESS INDIVIDUALS AND FAMILIES**

WHEREAS, the City of Lancaster (the "City") has a duty to provide for the health, safety and welfare of its residents and members of the public; and

WHEREAS, limited law enforcement resources and a lack of emergency shelter, housing and supportive services available to homeless individuals and families, including homeless seniors and homeless veterans, has a profoundly negative impact upon the health, safety and welfare of those individuals and families, as well as the community as a whole; and

WHEREAS, in order for the City to provide or arrange for these much needed services, it is necessary to impose an annual special parcel tax (the "Special Parcel Tax") upon each parcel of real property within the City as follows: (i) \$36 per unit upon developed residential parcels; (ii) \$144 per acre or portion thereof (not to exceed \$1,000 per parcel) on other developed parcels; and (iii) \$183.60 per parcel upon undeveloped parcels; and

WHEREAS, the Special Parcel Tax will raise \$3,958,234.00 annually and will be imposed for a term of 20 years, beginning July 1, 2017; and

WHEREAS, on July 6, 2016, the City Council adopted Resolution No. 16-39 calling for a Special All Mail Ballot Election (the "Special Election") to be held on October 11, 2016, for the purpose of submitting this Ordinance to voters as a measure entitled "The Safe and Compassionate Community Act"; and

WHEREAS, two-thirds of the qualified voters of the City voting in the Special Election approved The Safe and Compassionate Community Act.

NOW, THEREFORE, THE PEOPLE OF THE CITY OF LANCASTER DO ORDAIN AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are incorporated herein and by this reference made an operative part hereof.

Section 2. Special Parcel Tax. There is hereby established for the City of Lancaster (the "City") a special parcel tax (the "Special Parcel Tax") for the specific purpose of funding law enforcement and emergency shelter, housing and supportive services available to homeless individuals and families, including homeless seniors and homeless veterans. The City Council has authority, by resolution, to determine that a particular expenditure or appropriation of the Special Parcel Tax is proper and within the scope of this Ordinance, which determination shall be conclusive.

Section 3. Special Account. The proceeds of the Special Parcel Tax shall be deposited in a special account, created and maintained by the City, and used only for the specific purposes identified in this Ordinance.

Section 4. Accountability Measures. For so long as any proceeds of the Special Parcel Tax remain unexpended, the City shall cause a report to be prepared by an independent auditor and reviewed by a volunteer Oversight Committee appointed by the Mayor and to be filed with the City Council no later than December 31<sup>st</sup> of each year, stating the following: (i) the amount of the Special Parcel Tax proceeds collected and expended in such year; and (ii) the status of any projects or description of any programs funded from proceeds of the Special Parcel Tax.

Section 5. Application of Special Parcel Tax. The Special Parcel Tax shall be assessed to the owner of each parcel of real property within the City, unless the owner is exempt from taxation, in which case, the Special Parcel Tax imposed shall be assessed to the holder of any possessory interest in such parcel, unless such holder is also by law exempt from taxation.

Section 6. Imposition of Special Parcel Tax: Rate Schedule. The Special Parcel Tax shall be levied each year, commencing July 1, 2017, on all taxable parcels of real property, improved or unimproved, within the boundaries of the City, in accordance with the rate schedule (the "Special Parcel Tax Rate Schedule") set forth in this section. The Special Parcel Tax Rate Schedule is hereby established as follows:

| <b>Developed Parcel Rate</b>   |   |
|--|---|
| Senior Citizen   | \$18 per unit*  |
| Single-family Residential  | \$36 per unit   |
| Multi-family Residential   | \$36 per unit   |
| Apartments   | \$36 per unit   |
| All Other Developed Parcels  | \$144 per acre or portion thereof, not to exceed \$1,000 per parcel |
| <b>Undeveloped Parcel Rate</b>   |   |
| Senior Citizen   | \$91.80 per parcel  |
| All Other Undeveloped Parcels  | \$183.60 per parcel   |
| <b>*Senior Citizen Discount</b>  |   |
| Parcel owned by a senior citizen who applies for a senior citizen discount pursuant to this Ordinance. For purposes of this discount, a "senior citizen" is a person 62 years of age or older. |   |

Section 7. Interpretation and Implementation. The City Council is hereby authorized, by resolution, to issue interpretations of this Ordinance and/or take any action in order to implement the provisions of this Ordinance.

Section 8. Severability. The Special Parcel Tax shall not apply to any person, entity or property as to whom which it is beyond the power of the City to impose the tax herein provided. If for any reason any provision of this Ordinance or the application thereof is found to be invalid, or if the Special Parcel Tax is found inapplicable to any particular parcel of real property within the City by a court of competent jurisdiction, the balance of this Ordinance and the application of the Special Parcel Tax to the remaining parcels of real property within the City shall not be affected and, to this end, the provisions of this Ordinance are severable.

Section 9. Certification; Publication. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

I, Britt Avrit, CMC, City Clerk of the City of Lancaster, do hereby certify that the foregoing ordinance was PASSED, APPROVED AND ADOPTED by the people of the City of Lancaster voting on the 11<sup>th</sup> day of October, 2016.

ATTEST:

APPROVED:

\_\_\_\_\_  
BRITT AVRIT, CMC  
City Clerk  
City of Lancaster

\_\_\_\_\_  
R. REX PARRIS  
Mayor  
City of Lancaster

STATE OF CALIFORNIA            }  
COUNTY OF LOS ANGELES       }ss  
CITY OF LANCASTER            }

CERTIFICATION OF ORDINANCE  
CITY COUNCIL

I, \_\_\_\_\_, \_\_\_\_\_ City of Lancaster, California, do hereby certify that this is a true and correct copy of the original Ordinance No. \_\_\_\_\_, for which the original is on file in my office.

WITNESS MY HAND AND THE SEAL OF THE CITY OF LANCASTER, on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

(seal)

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